

# MUSCONETCONG SEWERAGE AUTHORITY

Commissioners' Meeting  
January 22, 2026

## REGULAR MEETING OF THE MUSCONETCONG SEWERAGE AUTHORITY 110 CONTINENTAL DRIVE, BUDD LAKE, NJ 07828

Vice Chairman Sylvester called the meeting to order at 7:30pm. Following the Pledge of Allegiance to the Flag, an announcement was made that adequate notice of this meeting had been provided for as defined by the "Open Public Meetings Act."

Members of The Board: Andrew Cangiano, Michael Grogan, John Hemmendinger, Brian McNeilly, Melanie Michetti, Steven Rattner, Anthony Riccardi, Thomas Romano, Richard Schindelar, Joseph Schwab, Elmer Still, Jack Sylvester

Others Present: Diane Alexander – Maraziti Falcon, LLP, Jilliam Martucci – Office Manager/MSA, James Schilling – Director/MSA, James Wancho – PE/PS&S,

Attendance Roll Call:

Name:	Present:	Absent:
Cangiano	X	
Grogan		X
Hemmendinger	X	
McNeilly	X	
Michetti	X	
Rattner		X
Riccardi	X	
Romano	X	
Schindelar		X
Schwab	X	
Still	X	
Sylvester	X	

Date/Time Call to Order: Thursday, January 22, 2026 – 7:30 PM  
Others Present: Diane Alexander, Fern Garrett, Jilliam Martucci, James Schilling, James Wancho

Motion / Resolution	Cangiano	Grogan	Hemmendinger	McNeilly	Michetti	Rattner	Riccardi	Romano	Schindelar	Schwab	Still	Sylvester
Attendance	Present	Absent	Present	Present	Present	Absent	Present	Present	Absent	Present	Present	Present
Regular Meeting Minutes: 12.18.2025 <b>ALL IN FAVOR</b>	Yes	Absent	Yes	Abstain	Abstain	Absent	Yes	Yes	Absent	Second Yes	Motion Yes	Yes
2025 Financials <b>ROLL CALL</b>	Second Yes	Absent	Yes	Yes	Yes	Absent	Yes	Motion Yes	Absent	Yes	Yes	Yes
Pending Vouchers – January 15, 2025 <b>ROLL CALL</b>	Second Yes	Absent	Yes	Yes	Yes	Absent	Yes	Motion Yes	Absent	Yes	Yes	Yes
Correspondence – Dec 2025/Jan 2026 <b>ALL IN FAVOR</b>	Yes	Absent	Yes	Motion Yes	Yes	Absent	Second Yes	Yes	Absent	Yes	Yes	Yes
Directors Report, Maintenance & Repairs – 01/2026 and Flow Data– 12/2025 <b>ALL IN FAVOR</b>	Yes	Absent	Yes	Yes	Yes	Absent	Yes	Second Yes	Absent	Motion Yes	Yes	Yes
Office Managers Report – 01/2026 <b>ALL IN FAVOR</b>	Yes	Absent	Yes	Yes	Yes	Absent	Yes	Motion Yes	Absent	Second Yes	Yes	Yes
Engineers Report – 01/2026 <b>ALL IN FAVOR</b>	Second Yes	Absent	Yes	Yes	Yes	Absent	Yes	Motion Yes	Absent	Yes	Yes	Yes
<b>New Business:</b>												
Resolution 26-01: Operating Budget Amendment <b>ROLL CALL</b>	Yes	Absent	Yes	Yes	Yes	Absent	Yes	Motion Yes	Absent	Second Yes	Yes	Yes
Resolution 26-02: Capital Budget Amendment <b>ROLL CALL</b>	Yes	Absent	Yes	Yes	Yes	Absent	Motion Yes	Second Yes	Absent	Yes	Yes	Yes
<b>Old Business:</b>												
Draft LOA: Roxbury Twp, Well 2/PFAS Treatment – Moving Forward												
Reminder of MSA Chain of Command												
Request for Engineer Committee Meeting												
Adjournment: 07:48pm <b>ALL IN FAVOR</b>	Yes	Absent	Yes	Yes	Second Yes	Absent	Yes	Motion Yes	Absent	Yes	Yes	Yes

Vice Chairman Sylvester opened and closed the meeting to the public.

Regular Meeting Minutes of December 18, 2025.

All In Favor Vote of Members Present:

<b>Name:</b>	<b>Motion:</b>	<b>Second:</b>	<b>Yes:</b>	<b>No:</b>	<b>Absent:</b>	<b>Abstain:</b>
<b>Cangiano</b>			x			
<b>Grogan</b>					x	
<b>Hemmendinger</b>			x			
<b>McNeilly</b>						x
<b>Michetti</b>						x
<b>Rattner</b>					x	
<b>Riccardi</b>			x			
<b>Romano</b>					x	
<b>Schindelar</b>			x			
<b>Schwab</b>			x			
<b>Still</b>	x		x			
<b>Sylvester</b>		x	x			

Comments: None

2025 Financial Reports

All In Favor Vote of Members Present:

<b>Name:</b>	<b>Motion:</b>	<b>Second:</b>	<b>Yes:</b>	<b>No:</b>	<b>Absent:</b>	<b>Abstain:</b>
<b>Cangiano</b>		x	x			
<b>Grogan</b>					x	
<b>Hemmendinger</b>			x			
<b>McNeilly</b>			x			
<b>Michetti</b>			x			
<b>Rattner</b>					x	
<b>Riccardi</b>			x			
<b>Romano</b>	x				x	
<b>Schindelar</b>			x			
<b>Schwab</b>			x			
<b>Still</b>			x			
<b>Sylvester</b>			x			

Comments: None

**Financial Reports – 2025**

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01/14/26

Accrual Basis

**Musconetcong Sewerage Authority  
Budget vs. Actual Expenditure Report  
January through December 2025**

	Jan - Dec 25	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Net Position Utilized	0.00	251,202.00	-251,202.00	0.0%
Interest	75,209.37			
trustee passdown	4,813,790.00	4,950,000.00	-136,210.00	97.2%
<b>Total Income</b>	4,888,999.37	5,201,202.00	-312,202.63	94.0%
<b>Gross Profit</b>	4,888,999.37	5,201,202.00	-312,202.63	94.0%
<b>Expense</b>				
<b>Personnel Services</b>				
B-1 · Administrative-S&W	193,102.13	195,000.00	-1,897.87	99.0%
B-14 · Operating-S&W	614,076.60	650,000.00	-35,923.40	94.5%
<b>Total Personnel Services</b>	807,178.73	845,000.00	-37,821.27	95.5%
<b>Employee Benefits</b>				
B-9 · Pension	131,199.00	120,000.00	11,199.00	109.3%
B-8 · Social Security	58,875.89	63,600.00	-4,724.11	92.6%
B-10 · Hosp				
Dental/Vision	6,484.83			
B-10 · Hosp - Other	306,807.90	280,000.00	26,807.90	109.6%
<b>Total B-10 · Hosp</b>	313,292.73	280,000.00	33,292.73	111.9%
B-11 · Disability Insurance	8,167.12	10,000.00	-1,832.88	81.7%
B-6 · Unemployment	6,110.03	7,000.00	-889.97	87.3%
<b>Total Employee Benefits</b>	517,644.77	480,600.00	37,044.77	107.7%
<b>Administration Expenses</b>				
B-2 · Administrative-OE				
Meeting Meals	2,527.86			
B-2 · Administrative-OE - Other	25,467.54	40,000.00	-14,532.46	63.7%
<b>Total B-2 · Administrative-OE</b>	27,995.40	40,000.00	-12,004.60	70.0%
<b>Total Administration Expenses</b>	27,995.40	40,000.00	-12,004.60	70.0%
<b>Operations and Maintenance</b>				
B-33 · IT & Cyber Security	22,607.17	27,000.00	-4,392.83	83.7%
B-3 · Legal	54,128.66	45,000.00	9,128.66	120.3%
B-4 · Audit	19,950.00	20,000.00	-50.00	99.8%
B-5 · Engineer	48,796.07	40,000.00	8,796.07	122.0%
B-15 · Telephone/Internet	15,292.95	16,000.00	-707.05	95.6%
B-16 · Electric	429,875.15	550,000.00	-120,124.85	78.2%
B-17 · Fuel/Oil	8,788.47	7,000.00	1,788.47	125.5%
B-18 · Supplies/Chemicals	249,163.74	225,000.00	24,163.74	110.7%
B-27 · Laboratory Supplies	3,521.48	4,000.00	-478.52	88.0%
B-13 · Office	27,464.41	30,000.00	-2,535.59	91.5%
B-31 · External Services	68,890.04	75,000.00	-6,109.96	91.9%
B-28 · Education/Training	16,449.00	25,000.00	-8,551.00	65.8%
B-25 · Laboratory Fees	24,960.71	25,000.00	-39.29	99.8%
B-19 · Maintenance/Repairs	190,800.98	200,000.00	-9,199.02	95.4%
B-20 · Insurance	177,103.00	179,000.00	-1,897.00	98.9%
B-24 · NJDEP Fees	23,651.67	25,000.00	-1,348.33	94.6%
B-12 · Trustee Admin Fee	38,048.00	40,000.00	-1,952.00	95.1%
B-23 · Permit Appl/Compliance F...	28,140.86	40,000.00	-11,859.14	70.4%
B-21 · Equipment	69,453.30	70,000.00	-546.70	99.2%
B-26 · Sludge Disposal	1,021,239.60	1,095,370.00	-74,130.40	93.2%
B-22 · Contingency	0.00	25,000.00	-25,000.00	0.0%
<b>Total Operations and Maintenance</b>	2,538,325.26	2,763,370.00	-225,044.74	91.9%
<b>Debt Service</b>				
Debt Svs - Principal Payment	203,325.60			

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 Accrual Basis

**Musconetcong Sewerage Authority**  
**Budget vs. Actual Expenditure Report**  
 January through December 2025

	Jan - Dec 25	Budget	\$ Over Budget	% of Budget
Debt Svs - Interest Payment	307,706.48			
Debt Service - Other	0.00	597,232.00	-597,232.00	0.0%
<b>Total Debt Service</b>	<b>511,032.08</b>	<b>597,232.00</b>	<b>-86,199.92</b>	<b>85.6%</b>
<b>Reserves</b>				
B-32 · Reserve for Debt Service	0.00	75,000.00	-75,000.00	0.0%
B-29 · Capital Improvement	0.00	200,000.00	-200,000.00	0.0%
B-30 · Renewal & Replacement	0.00	200,000.00	-200,000.00	0.0%
<b>Total Reserves</b>	<b>0.00</b>	<b>475,000.00</b>	<b>-475,000.00</b>	<b>0.0%</b>
Pension Reimbursement	-12,772.48			
<b>Total Expense</b>	<b>4,389,403.76</b>	<b>5,201,202.00</b>	<b>-811,798.24</b>	<b>84.4%</b>
Net Ordinary Income	499,595.61	0.00	499,595.61	100.0%
<b>Other Income/Expense</b>				
Other Income				
Workers Comp Wage Reimbursement	34,647.46			
Short Term Disability Reimburse	22,514.34			
<b>Total Other Income</b>	<b>57,161.80</b>			
Net Other Income	57,161.80			
<b>Net Income</b>	<b>556,757.41</b>	<b>0.00</b>	<b>556,757.41</b>	<b>100.0%</b>

**Musconetcong Sewerage Authority**  
**Balance Sheet**  
 As of December 31, 2025

	Dec 31, 25
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
CI 6556 · Capital Improvement TD - 6556	1,246,784.40
OA 8169 · Operating Acct TD - 8169	1,821,852.11
PR 3717 · Payroll Account TD - 3717	52,272.83
Es 3226 · Escrow Account TD Bank - 3226	16,825.19
RR 1360 · Renewal & Replacement TD -1360	283,386.16
Petty Cash	767.26
<b>Total Checking/Savings</b>	<b>3,421,887.95</b>
Other Current Assets	
NJIB Note Receivable	119,886.00
Prepaid Expenses	179.99
<b>Total Other Current Assets</b>	<b>120,065.99</b>
<b>Total Current Assets</b>	<b>3,541,953.94</b>
<b>Fixed Assets</b>	
Construction in Progress	1,955,431.00
Accumulated Depreciation	-44,793,105.57
Capital Assets, Depreciated	67,774,533.68
Land	505,700.00
<b>Total Fixed Assets</b>	<b>25,442,559.11</b>
Other Assets	
Def. Pension Outflows	251,527.00
<b>Total Other Assets</b>	<b>251,527.00</b>
<b>TOTAL ASSETS</b>	<b>29,236,040.05</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
20000 · Accounts Payable	32,374.81
<b>Total Accounts Payable</b>	<b>32,374.81</b>
Other Current Liabilities	
NJIB Note Payable	2,506,572.00
Accrued Payroll Liabilities	
VALIC	-1,070.00
PERS - Contributions	59,779.12
PERS - Loans	12,620.82
PERS - Insurance	3,985.38
<b>Total Accrued Payroll Liabilities</b>	<b>75,315.32</b>
Escrow Deposits Payable	
Roxbury PFAS WTFD to MSA	5,000.00
Hopatcong PFAS WTFD to MSA	1,319.25
Southwinds Development	1,000.00
Jefferson Township	1,661.00
Stonewald/Morris HH	283.75
30 Continental Drive - J Sassan	2,511.25
Matrix Mount Olive	1,118.62
271 KH · 271 Kings Hwy - Adler WH	2,036.25
40 · Bank Street Crown Walk Urban Re	1,825.00
34 · Bnk Street Urban Renewal LLC	12.50
QC · QuickChek Roxbury	210.00
Waterloo Valley Road Sewer Ext.	100.75
Villages at Roxbury	965.00

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 Cash Basis

**Musconetcong Sewerage Authority**  
**Balance Sheet**  
 As of December 31, 2025

	Dec 31, 25
Crownpoint Multifamily Project	904.25
Escrow Deposits Payable - Other	-18.43
Total Escrow Deposits Payable	18,929.19
Due to Municipalities	136,210.00
Compensated Absences Payable	80,222.64
Accrued Interest Payable	7,098.00
Accounts Payable - Pension	6,092.51
Total Other Current Liabilities	2,830,439.66
Total Current Liabilities	2,862,814.47
Long Term Liabilities	
Net Pension Liability	1,248,470.00
Loans Payable	
NJIB Series 2010	597,208.09
NJIB Series 2023	5,622,388.08
Total Loans Payable	6,219,596.17
Def. Inflows of Resources	
Unamort Premium NJIB 2023	237,857.70
Def. Pension Inflows	311,125.00
Total Def. Inflows of Resources	548,982.70
Total Long Term Liabilities	8,017,048.87
Total Liabilities	10,879,863.34
Equity	
Net Investment in Capital Asset	18,687,483.00
Restricted	
Current Debt Service	15,862.00
Future Retirement Reserve	50,000.00
B-29 Capital Improvements	
375 HR · Contract 375 Handrail/Railings	30.68
370 WQ · Contract 370 Water Quality	3,329.32
PS Controls 1-5	10,601.55
365 PPE · Contract 365 Plant Process Eval	9,488.94
360 · Contract 360 HVAC & Roofs	
360 BR · Contract 360 HVAC/Roofs - BR	6,279.11
360 Leg · Contract 360 HVAC/Roofs - Le...	2,543.99
360 IB · Contract 360 HVAC/Roofs-NJIBa...	1,142.24
360 PSS · Contract 360 HVAC Roofs PSS	11.57
Total 360 · Contract 360 HVAC & Roofs	9,976.91
Contract 295 - Tertiary Ttmt	
295 PSS · Contract 295 TT - PS&S	1.25
295 IHC · Contract 295 TT - IHC	922.35
295 - Misc (Permit, Legal)	104.00
Total Contract 295 - Tertiary Ttmt	1,027.60
Contract 300 Influent Screening	
300 PSS · Contract 300 Infl Scr - PSS	1,267.77
300 Cop · Contract 300 Infl Scr - Coppola	304.05
300 - Misc (Permit, Legal)	825.02
Total Contract 300 Influent Screening	2,396.84
305 · Contract 305 NJIB Application	48.82
B-29 Capital Improvements - Other	-865,413.99
Total B-29 Capital Improvements	-828,513.33

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Cash Basis

**Musconetcong Sewerage Authority**  
**Balance Sheet**  
As of December 31, 2025

	<u>Dec 31, 25</u>
B-30 Renewal and Replacement	
380 · Contract 380 - VFD Upgrades	144,247.78
335 · Contract 335 - 19 Pumps	29,033.67
B-30 Renewal and Replacement - Other	348,035.05
<b>Total B-30 Renewal and Replacement</b>	<b>521,316.50</b>
Operations	50,000.00
Restricted - Other	-10,892.25
<b>Total Restricted</b>	<b>-202,227.08</b>
Unrestricted	
Designated	
Future Debt Service Reserve	300,000.00
<b>Total Designated</b>	<b>300,000.00</b>
Undesignated	835,952.10
<b>Total Unrestricted</b>	<b>1,135,952.10</b>
3000 · Opening Bal Equity	-306,487.78
32000 · Retained Earnings	-1,444,716.29
Net Income	486,172.76
<b>Total Equity</b>	<b>18,356,176.71</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>29,236,040.05</b>

**Pending Vouchers** as of January 15, 2026

Roll Call Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano		X	X			
Grogan					X	
Hemmendinger			X			
McNeilly			X			
Michetti			X			
Rattner					X	
Riccardi			X			
Romano	X				X	
Schindelar			X			
Schwab			X			
Still			X			
Sylvester			X			

Comments: None

**Musconetcong Sewerage Authority**

Through January 15, 2026

<u>OPERATING:</u>	Name	Memo	Split	Amount
	Alfred Defelice	2026 Dental Reimbursement	B-10 Dental/Vision	98.00
	Alfred Defelice	2025 SDI Reimbursement	B-11 · Disability Insu	203.11
	Allen, Scott	2025 SDI Reimbursement	B-11 · Disability Insu	191.23
	Allmax Software, Inc.	Invoice 29182	B-25 · Laboratory F	2,184.00
	Andrew Allen	2025 SDI Reimbursement	B-11 · Disability Insu	128.43
	Assoc. of Environmental Authorities	2026 AEA Annual Member Dues	B-2 · Administrativ	5,017.00
	Blue Diamond Disposal, Inc.	Invoice 0000945091 - Monthly Trash Serv	B-31 · External Serv	500.00
	Business Machine Technologies	Invoice 2374545, 2374546, 237547, 2374	B-33 · IT & Cyber S	4,660.84
	Cintas First Aid & Safety	Invoice # 935317561	B-31 · External Serv	121.00
	Cleary Giacobbe Alfieri Jacobs	Invoice 156813 &	B-3 · Legal	6,109.50
	Coppola Services, Inc.	Invoice 4325629, 4312989A, 4362584 -	B-26 · Sludge Dispr	48,399.60
	Fox Fence	Invoice 33896 - PS4 Fence Repairs & Pri	B-19 · Maintenance,	3,150.00
	Gannett New Jersey Newspapers	Invoice 0007481122 - 2024 Audit Synopsi	B-2 · Administrativ	137.73
	Gannett New York - New Jersey Local IQ	Invoice 0007481748 - 2024 Audit Synopsi	B-2 · Administrativ	212.30
	Garden State Laboratories, Inc	Invoice 00601978 - 11.05.25-11.26.25	B-25 · Laboratory F	1,445.00
	GenServe LLC / R&J Control, Inc.	Invoice 0577372-IN & 0577370-IN - PS4	B-19 · Maintenance,	632.00
	Grainger	Invoice # 9740917704	B-18 · Supplies/Che	145.44
	Grainger	Invoice # 9761017012	B-18 · Supplies/Che	521.23
	Gregory Pegel	2025 SDI Reimbursement	B-11 · Disability Insu	139.64
	Jesse Szcubelek	2025 SDI Reimbursement	B-11 · Disability Insu	164.98
	Jilliam Martucci	2025 SDI Reimbursement	B-11 · Disability Insu	155.48
	Jilliam Martucci	2026 Dental Reimbursement	B-10 Dental/Vision	95.64
	Kahant Electrical Supply	Invoice 1058813-00	B-19 · Maintenance,	30.00
	Magnum Vac Service, LLC	Invoice 820	B-26 · Sludge Dispr	3,400.00
	Maraziti Falcon, LLP	Invoice 60916, 60918, 60917	B-3 · Legal	2,980.50
	Matthew Urquhart	2025 SDI Reimbursement	B-11 · Disability Insu	140.24
	McMaster-Carr Supply Co.	Invoice 57027699	B-19 · Maintenance,	61.95
	Michael Kunkel	2025 SDI Reimbursement	B-11 · Disability Insu	140.54
	Neil Systems Incorporated	Invoice # 272065-2 11/2025 Calibrations	B-31 · External Serv	1,541.36
	Netcong Hardware Co.	December 2025	B-18 · Supplies/Che	98.22
	NJ Advance Media (Star Ledger)	Invoice # 3729164 - 2026 Meeting Dates	B-2 · Administrativ	534.70
	NJ Utility Authorities JIF	Invoice # NJUA249-2026 - 2026 1st Inst	B-20 · Insurance	92,416.00
	One Call Concepts, Inc.	Invoice 5125449	B-2 · Administrativ	49.40
	Parkhurst Distributing Co., Inc.	Invoice 306481	B-19 · Maintenance,	629.38
	PCS Pump and Process	Invoice 11636 - Cameras & Installation	B-19 · Maintenance,	2,480.17
	PMZ Landscaping	Invoice # 212277	B-19 · Maintenance,	1,400.00
	PS&S	Invoice # 180339 - General Engineer Con	B-5 · Engineer	3,309.74
	Pumping Service, Inc.	Invoice 1155211	B-19 · Maintenance,	1,223.42
	Reiner Pump Systems, Inc.	Invoice # KCP852NJ	B-19 · Maintenance,	1,188.54
	RingCentral	Invoice CO_001303460	B-15 · Telephone/In	313.18
	Schilling, James	2025 SDI Reimbursement	B-11 · Disability Insu	298.64
	Schilling, James	2026 Dental Reimbursement	Dental/Vision	1,105.44

	Name	Memo	Split	Amount
	SEM/BDS Stroudsburg Electric Motor	Invoice 6768456	B-19 · Maintenance,	868.05
	Tritec Office Equipment	Invoice INV4687	B-13 · Office	59.00
	UniFirst First Aid & Safety	Uniform Service - 12/2025 & First Aid Su	B-31 · External Serv	485.37
	USA Bluebook	Invoice INV00914925	B-19 · Maintenance,	1,133.39
	USA Bluebook	Invoice INV00932616 & INV00931064	B-19 · Maintenance,	114.74
	USALCO	Invoice # 810208043	B-18 · Supplies/Chc	12,024.92
	Wielkotz & Company LLC	Invoice 26-119-005588	B-4 · Audit	3,550.00
			<b>TOTAL:</b>	<b>205,989.04</b>
<b><u>CAPITAL RECOVERY:</u></b>	PS&S	Invoice # 180338 - PS Controls 1-5 - 12/17/2025	PS Controls 1-5	1,332.50
			<b>TOTAL:</b>	<b>1,332.50</b>
<b><u>ESCROW:</u></b>			<b>TOTAL:</b>	<b>0.00</b>
<b><u>PAYROLL:</u></b>	MSA Payroll	Processing Date: 12.19.2025	B-1, B-14	30,921.57
	MSA Payroll	Processing Date: 01.02.2026	B-1, B-14	33,107.10
	MSA Payroll	Processing Date: 01.16.2026	B-1, B-14	39,656.36
			<b>TOTAL:</b>	<b>103,685.03</b>
<b><u>RENEWAL &amp; REPLACEMENT:</u></b>	ATS Environmental Services	Invoice 6S2025156V	B-30 Renewal and I	6,461.04
	Pumping Service, Inc.	Invoice 1155753 & 1153722	B-30 Renewal and I	48,106.37
			<b>TOTAL:</b>	<b>54,567.41</b>
<b><u>ONLINE PYMTS &amp; MANUAL CHECKS:</u></b>	Altice	Confirmation # 19448009 - Telephone/In	B-15 · Telephone/In	380.00
	Amazon	Transaction No. 260105-163221-d42622	B-13 · Office	690.32
	American Water Co.	Confirmation # 2214382427 - 12.09.25-0	B-31 · External Serv	1,126.88
	Direct Energy	Account # 1690648 - Confirm # 323694	B-16 · Electric	25,496.60
	Direct Energy	Account # 1690648 - Confirm # 325298	B-16 · Electric	36,460.81
	Local 32	Union Dues 12/2025	Union Dues	312.00
	Lowe's	Reference # 3277726480	B-19 · Maintenance,	453.79
	JCP&L	Confirm # 47364014 - Account # 100106	B-16 · Electric	11,018.55
	JCP&L	Confirm # 48175934 - Account # 100106	B-16 · Electric	6,591.15
	NJSHBP	Reference # 00660607 - 01.01.26-01.31.2	B-10 · Hosp	37,212.13
	PVSC	Confirmation # 200383675371 - 12.01.25	B-26 · Sludge Disp	36,093.20
	Primepoint	Invoice 692781 - 12.19.2025	B-31 · External Serv	31.88
	Primepoint	Invoice 694885 - 01.02.2026	B-31 · External Serv	44.38
	Primepoint	Invoice 696691 - 01.16.2026	B-31 · External Serv	36.00
	Shell/WEX Fleet Services	12.05.25-12.30.25 - Confirmation # 816E	B-17 · Fuel/Oil	213.92
	Treasurer, State of New Jersey	Confirmation # 70001-161164137 - Annual	B-24 · NJDEP Fees	50.00
	UNUM	Billing # 00590889-0001 - Coverage Per	B-11 · Disability Insu	1,586.78
	NJ Division of Pension & Benefits	12/2025 Estimated Monthly PERS - Refer	Accounts Payable -	5,696.18
	US Bank	Invoice 20260201-S340 384-08	Debt Service:Debt S	19,469.91
	US Bank	Invoice 20260201-S340 384-10	Debt Service:Debt S	41,723.12
	US Bank	Invoice 20260201-S340 384-09	Debt Service:Debt S	108,311.00
	US Bank	Invoice 20260201-S340-384-07	Debt Service:Debt S	6,314.22
	VALIC	Confirmation # 454821 - Processing 12.15	Accrued Payroll Lia	235.00

Name	Memo	Split	Amount
VALIC	Confirmation # 460456 - Processing O.I. Accrued Payroll Lia		235.00
Verizon	12.02.25-01.01.26 - Cell Phones & Meter B-15 - Telephone/In		<u>326.79</u>
		<b>TOTAL:</b>	<b>340,109.61</b>

**Correspondence** for December 2025 -January 2026

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			x			
Grogan					x	
Hemmendinger			x			
McNeilly	x		x			
Michetti			x			
Rattner					x	
Riccardi		x	x			
Romano					x	
Schindelar			x			
Schwab			x			
Still			x			
Sylvester			x			

Comments:

- A: Mr. Schilling advised the Board that Counsel is reaching out DEP to verify that this does not pertain to MSA.
- Correspondence:
  - A. State of NJ, DEP, Division of Water Supply & GeoScience: Requirement for Per and Polyfluoroalkyl Substances (PFAS) Initial Monitoring
  - B. United States Department of Commerce, US Census Bureau: 2025 Annual Survey of Local Government Finances

**Monthly Reports:**

Director's Report, Maintenance & Repairs Report for January 2026, and Flow Data for December 2025

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			x			
Grogan					x	
Hemmendinger			x			
McNeilly			x			
Michetti			x			
Rattner					x	
Riccardi			x			
Romano		x			x	
Schindelar			x			
Schwab	x		x			
Still			x			
Sylvester			x			

Comments from the Director's Report:

Mr. Schilling advised the Board on the following matters:

- Storm prep in place at the MSA facility related to the upcoming storm.
- One Water Consulting has forwarded the requested documentation to DEP related to the stay for the Nitrate limit permit.
- Morris County Hazmat visited the MSA Plant on 01.21.2026. This was related to an odor complaint, to which he advised he did not note any odors or issues.
- Mr. Wancho, PE & Mr. Schilling are communicating with Gable, MSA's energy agent, related to battery banks. As information becomes available, it will be forwarded to the Board.

Office Manager's Report for January 2026

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			x			
Grogan					x	
Hemmendinger			x			
McNeilly			x			
Michetti			x			
Rattner					x	
Riccardi			x			
Romano	x				x	
Schindelar			x			
Schwab		x	x			
Still			x			
Sylvester			x			

Comments from the Office Manager's Report:

- None

Engineer's Report for January 2026

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano		x	x			
Grogan					x	
Hemmendinger			x			
McNeilly			x			
Michetti			x			
Rattner					x	
Riccardi			x			
Romano	x				x	
Schindelar			x			
Schwab			x			
Still			x			
Sylvester			x			

Comments from the Engineer's Report:

- Mr. Wancho, PE, requested that he be able to clean up closed-out projects on his report; members of the Engineer Committee advised that it is acceptable to do so.
- Mrs. Michetti advised Mr. Wancho, PE, that the Landing Road Bridge project is expected to have a Construction Authorization Plan Set Deadline - February 2026, Advertise - April 2026, Start Construction - Summer 2026

**New Business:**

Resolution No. 26-01

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			x			
Grogan					x	
Hemmendinger			x			
McNeilly			x			
Michetti			x			
Rattner					x	
Riccardi			x			
Romano	x				x	
Schindelar			x			
Schwab		x	x			
Still			x			
Sylvester			x			

Comments: None

**New Business:**

Resolution No. 26-02

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			x			
Grogan			x			
Hemmendinger			x			
McNeilly					x	
Michetti					x	
Rattner			x			
Riccardi	x		x			
Romano		x	x			
Schindelar			x			
Schwab			x			
Still			x			
Sylvester			x			

Comments: None

**Old Business:**

- Draft LOA: Township of Roxbury Well No. 2 PFAS Water Treatment Facility Discharge to MSA
  - Commissioner Michetti advised that they are moving forward; she will communicate with Counsel accordingly.
- Ms. Alexander, Esq., updated the Board on the PFAS settlement hearing on 01.07.2026. There is a deadline for evidentiary submission of 01.30.2026, comments are due by 02.27.2026. She will continue to keep the Board informed.
- Vice Chairman Sylvester advised the Board of the proper chain of command related to contacting MSA staff and professionals.
- Mr. Riccardi requested that an Engineer Committee Meeting be scheduled.
  - Mr. Schilling advised the Board of an upcoming proposal from GMH related to the aerator replacement.
  - Mrs. Michetti requested that the capital budget figures be updated to reflect this project.

**Adjournment:**

Vice Chairman Sylvester adjourned the January 22, 2026, MSA Board meeting at 07:48 pm.

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			x			
Grogan					x	
Hemmendinger			x			
McNeilly			x			
Michetti		x	x			
Rattner					x	
Riccardi			x			
Romano	x				x	
Schindelar			x			
Schwab			x			
Still			x			
Sylvester			x			

PREPARED BY: JILLIAM A. MARTUCCI  
 OFFICE MANAGER  
 MUSCONETCONG SEWERAGE AUTHORITY

**RESOLUTION NO. 26-01**

**Resolution to Amend the 2025 Operating Budget**

WHEREAS, the Musconetcong Sewerage Authority’s annual budget for the fiscal year ending December 31, 2025 was adopted on January 23, 2025; and

WHEREAS, it is desirous and necessary to expend for any of the purposes specified in the budget an amount in excess of the respective sums appropriated during the fiscal year; and

WHEREAS, N.J.A.C. 5:31-2.8, Local Authorities Budget Law permits the governing body by resolution adopted by not less than a majority vote of the full membership thereof, transfer the amount of excess to those appropriations deemed to be insufficient;

NOW THEREFORE BE IT RESOLVED that the Board of the Musconetcong Sewerage Authority hereby authorizes the following appropriation transfers affecting the fiscal year 2025 be approved:

		<u>Transfer From</u>		<u>Transfer To</u>
Administration: Other Expenses	B-2	\$ 12,000.00		
Cost of Providing Services: Salaries & Wages	B-14	92,000.00		
Cost of Providing Services: Fringe Benefits: Social Security	B-8	4,000.00		
Cost of Providing Services: Fringe Benefits: Disability Insurance	B-11	3,000.00		
Cost of Providing Services: Other Expenses: Trustee Admin Fees	B-12	10,000.00		
Cost of Providing Services: Other Expenses: Electric	B-16	118,000.00		
Cost of Providing Services: Other Expenses: Education/Training	B-28	8,000.00		
Cost of Providing Services: Other Expenses: Office	B-13	2,000.00		
Cost of Providing Services: Other Expenses: IT & Cyber Security	B-33	4,000.00		
Cost of Providing Services: Other Expenses: External Services	B-31	7,000.00		
Cost of Providing Services: Other Expenses: Maintenance/Repairs	B-19	4,000.00		
Cost of Providing Services: Other Expenses: Insurance	B-20	1,000.00		
Cost of Providing Services: Other Expenses: NJDEP Fees	B-24	1,000.00		
Cost of Providing Services: Other Expenses: Permit/Compliance Fees	B-23	10,000.00		
Cost of Providing Services: Other Expenses: Sludge Disposal	B-26	70,000.00		
Cost of Providing Services: Other Expenses: Contingency	B-22	25,000.00		
Principal Payments on Debt		101,000.00		
Cost of Providing Services: Fringe Benefits: Hospitalization	B-10		\$ 34,000.00	
Cost of Providing Services: Other Expenses: Legal	B-3		10,000.00	
Cost of Providing Services: Other Expenses: Engineer	B-5		9,000.00	
Cost of Providing Services: Other Expenses: Fuel Oil/Gasoline	B-17		2,000.00	
Cost of Providing Services: Other Expenses: Supplies/Chemicals	B-18		27,000.00	
Interest Payments on Debt			15,000.00	
Reserves: Reserve for Future Debt Service	B-32		375,000.00	



**RESOLUTION NO. 26-02**

**Resolution to Amend the 2025 Capital Budget**

WHEREAS, the Musconetcong Sewerage Authority’s capital budget for the fiscal year ending December 31, 2025 was adopted on January 23, 2025; and

WHEREAS, N.J.A.C. 5:31-2.8, Local Authorities Budget Law provides that all amendments to the capital budget shall be approved and adopted by resolution of the Authority, passed by not less than a majority vote of the full membership.

WHEREAS, an amendment to the 2025 capital budget is required to perform repair work on various projects for the Authority.

NOW THEREFORE BE IT RESOLVED that the following amendments be made to the 2025 budget of the Musconetcong Sewerage Authority for its year ending December 31, 2025:

	<u>From</u>	<u>To</u>
Funding Sources		
Other Sources - Renewal and Replacement (1)	\$ 428,000.00	\$ 568,000.00
Other Sources - Capital Improvement Fund (2)	-	<u>113,000.00</u>
	<u>\$ 428,000.00</u>	<u>\$ 681,000.00</u>
 Annual Budget Appopriation:		
Pump Stations 2 thru 5 - Controls (1)	143,000.00	148,000.00
Pump Stations 2 thru 5 - Controls (2)	-	3,000.00
Pump Station(s) Renewals Baskets or Communitors (1)	80,000.00	-
Plant Electrical - Testing & Arc Flash (1)	205,000.00	35,000.00
Handrail/Railings (1)	-	190,000.00
Handrail/Railings (2)	-	75,000.00
Flash Mixer Project (1)	-	175,000.00
Other Capital Projects (1)	-	20,000.00
Water Quality (2)	-	10,000.00
HVAC / Roofs (2)	-	25,000.00
	<u>\$ 428,000.00</u>	<u>\$ 681,000.00</u>

BE IT FURTHER RESOLVED that two certified copies of this complete amendment and resolution be filed forthwith to the Director of the Division of Local Government Services for his certification of the Authority Budget so amended.

MUSCONETCONG SEWERAGE AUTHORITY

\_\_\_\_\_  
Steve Rattner - Chairman

\_\_\_\_\_  
Joseph Schwab – Secretary / Treasurer

Dated: January 22, 2026

Governing Body

Recorded Vote

Member:	Aye	Nay	Abstain	Absent
Andrew Cangiano				
Michael Grogan				
John Hemmindinger				
Brian McNeilly				
Melanie Michetti				
Steve Rattner				
Anthony Riccardi				
Thomas Romano				
Richard Schindelar				
Joseph Schwab				
Elmer Still				
Jack Sylvester				